

# iPlan for Career Success

## THE CAREER SERVICES CENTER (CSC)

Kennesaw Hall – 2<sup>nd</sup> Floor  
<http://careerctr.kennesaw.edu>  
770 - 423 - 6555

### HOURS:

Monday – Thursday: 8 a.m. – 7 p.m.  
Friday: 8 a.m. – 5 p.m.



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## FRESHMAN YEAR iExplore

- Make connections; get involved on campus
- Explore academic majors by attending the Majors Fair
- Get to know my academic advisor, faculty, and Student Success and Enrollment Services staff
- Learn about the resources available on campus
- Begin to identify my career-related interests, skills and abilities
- Get started on a positive note: attend all of my classes, complete all assignments, and maintain a good GPA
- Take the KSU 1101 class
- Learn about the Online Career Portfolio (OLCP)
- Register in CSC's online job services system (OwlLink)

## SOPHOMORE YEAR iExperience

- Continue to maintain a good GPA
- Complete self-assessment inventories
- Use resources in the career library to begin researching career options.
- Participate in the Experiential Education Program (Cooperative Education/Internship Opportunities)
- Update my OwlLink profile
- Attend career-related workshops
- Begin to develop my OLCP
- Become more active in student organizations
- Explore study abroad options
- Conduct informational interviews and begin networking

## JUNIOR YEAR iReflect

- Continue to maintain a good GPA
- Schedule meeting with CSC staff to discuss graduate school or future career options
- Fine tune my resume and interviewing skills
- Update my OwlLink profile; upload my current resume
- Review and enhance OLCP
- Continue my participation in the Experiential Education Program
- Learn how to use various job search strategies through CSC workshops and meetings
- Participate in On-Campus Recruiting; attend Career Expos
- Volunteer and continue networking

## SENIOR YEAR iEmbark

- Continue to maintain a good GPA
- Review my graduation requirements with my academic counselor
- Continue my participation in the Experiential Education Program
- Select faculty, staff and former employers for references
- Polish my interviewing and job search skills
- Review and update OLCP
- Check job openings in OwlLink
- Participate in On-Campus Recruiting; attend Career Expos
- Continue to develop and foster a network of contacts
- Notify The Career Services Center when I accept a job
- Join the KSU Alumni Association